

Peter O'Brien  
5 Main Street  
Navan  
Co. Meath

6<sup>th</sup> October 2019

Valuation Office Property No: 123456 PIN Code: 123456

**National Revaluation Programme – Meath County Council**

Dear Ratepayer,

The Commissioner of Valuation has signed a Valuation Order for the **Meath County Council** area and the revaluation of all commercial and industrial properties for rates purposes in that local authority area has now commenced.

The revaluation will take account of rental values in your local authority area and will result in a more equitable distribution of commercial rates among ratepayers. The revaluation will not increase the total rates revenue raised by **Meath County Council**

A Valuation Manager will assess the value of your property and set a valuation in line with rental values in your area at the valuation date of **15<sup>th</sup> September 2017**. The new valuations will be published in **17<sup>th</sup> September 2019** and come into effect for rating purposes from **1<sup>st</sup> January 2020** onwards.

Take notice that pursuant to section 46 of the Valuation Act 2001, as amended by the Valuation (Amendment) Act 2015, you are legally obliged to complete a **Revaluation Information Form** within 28 days from the date of this letter. A person who fails to comply with this requirement or who provides information which is false in a material respect, knowing it to be so false or reckless as to whether it is so false, shall be guilty of an offence and liable to a Class A fine. Please complete the Revaluation Information Form on line by visiting [www.valoff.ie](http://www.valoff.ie) and using the **Property No and PIN Code** printed above. Alternatively, you may complete the attached copy of the Form and return it by post using the enclosed Business Reply Envelope.

The information you provide will be kept confidential and will be used by the Valuation Office for the purposes of the valuation process only.

Also enclosed is an Explanatory Guide about the revaluation. Further information is available on the Valuation Office website [www.valoff.ie](http://www.valoff.ie).

If you have any queries in relation to the completion of the Revaluation Information Form, or otherwise, you can contact the **Revaluation Helpline** by emailing [reval2019@valoff.ie](mailto:reval2019@valoff.ie) or by telephoning **01 8171033**.

Yours faithfully,

**Declan Lavelle**  
Valuation Manager

Tá leagán Gaeilge den doiciméad seo ar fáil. Seol r-phost chuig [reval2019@valoff.ie](mailto:reval2019@valoff.ie) nó glaoigh ar **01 8171033**.