



Free online courses now available to
Employers / Employees
Now is the Perfect Time to Upskill

.....

DDLETB under the Skills to Advance Initiative would like to offer
free eCollege courses to support **all employees of Irish Hotels
Federation members**

Check out www.fetchcourses.com for online options

eCollege is an online training facility which provides a range of high quality interactive courses for learners who wish to study at home or at a time and place that suits you. All courses have qualified e-Tutor support Monday – Friday to help with course questions.

For further information and to enrol please send the course code you are interested in,
Name, PPS number and employment status to **your area** contact listed below;

COURSE CODE	COURSE TITLE	Certification
221074	MS Office Specialist Excel	Microsoft
228070	MS Powerpoint	Microsoft
6150	Print & Digital Media Publication Using Adobe InDesign	Adobe Certified Associate in Print & Digital Media Using Adobe InDesign
231022	Prince2 Project Management: Certified	Industry Certification
251322	Introduction to Programming using HTML and CSS	Microsoft Technology Associate (MTA)
282368	Strategic Human Resource Management (for this course please contact annetteandrews@ddletb.ie directly)	QQI Level 6

DUBLIN REGIONAL CONTACTS

Dublin South: LLRecruit@ddletb.ie
Dublin West: EAMONNKIERAN@ddletb.ie
Dublin North: ANNETTEANDREWS@ddletb.ie