



Revaluation Information Form

You may complete this form on line at www.valoff.ie

PIN Code

(Please use a black pen to complete the form.)

1. Occupiers Details:

Trading Name

A.

Contact Name

B.

Telephone No

C.

Email

D.

Name of Managing Agent (if any)

E.

2. Ownership Of Premises:

Do you own these premises?

☐ Yes

☐ No

If "Yes", and you purchased the premises within the past five years, please give:

Date Of Purchase:

/

€

, ,

(mm/yyyy)

Purchase Price

3. Landlord's Details:

Landlord's Name

Address

Are you connected to the Landlord?

☐ Yes

☐ No

If "Yes", Please indicate:

☐ Family

☐ Business

☐ Other

Revaluation Information Form - Under the Valuation Act 2001 you are legally obliged to complete and return this form.

4. Lease Details: (Where the property is Leased)

A. Commencement date of current lease: / (mm/yyyy)

B. Length of lease: (For example, 9 years /25 years) Years Months

C. Rent review period: (For example, every 5 years) Years

D. Date of last review: / (mm/yyyy)

E. Annual rent agreed at last review or start of lease: € , ,

F. Is this the rent you currently pay: ☐ Yes ☐ No

G. If "No", state current rent payable per annum (ex VAT): € , ,

H. Date of next break clause if any: / (mm/yyyy)

A. External repairs:	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant	<input type="checkbox"/> Both
B. Internal repairs:	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant	<input type="checkbox"/> Both
C. Building Insurance:	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant	<input type="checkbox"/> Both
D. Rates:	<input type="checkbox"/> Landlord	<input type="checkbox"/> Tenant	<input type="checkbox"/> Both

Was there a rent free period at the start of your Lease? ☐ Yes ☐ No

If "Yes", how long was the rent free period? Years Months

A. Did you pay a premium at the start of your lease? ☐ Yes ☐ No

B. Did you receive a premium at the start of your lease? ☐ Yes ☐ No

If you did pay or receive a premium, how much was it? € , ,

Who was responsible for fitting out the property: ☐ Landlord ☐ Tenant ☐ Both

9. Please indicate how your rent is calculated:

A. Open market rental value :	<input type="checkbox"/>	D. Indexation (eg. C.P.I.) :	<input type="checkbox"/>
B. A percentage of turnover:	<input type="checkbox"/>	E: Other/or any combination of above	<input type="checkbox"/>
C. A stepped rent agreement:	<input type="checkbox"/>	(Please give details below)	

NB: A stepped rent is where the lease rent is subject to predetermined increases or decreases to the rent determined at the commencement of the lease.

If you wish to provide any additional detail relative to how your rent is calculated please do so here:

[illegible]

Signature:

/

(dd/mm/yyyy)

Name (Block Capitals)

Position (eg Occupier, Company Director, etc)

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